

# Application For Permit To Occupy Streets Town of West Springfield, Massachusetts

**PERMIT No.** \_\_\_\_\_ **DIG SAFE NUMBER** \_\_\_\_\_ **Date:** \_\_\_\_\_

Name of Company: \_\_\_\_\_ Telephone Number: \_\_\_\_\_  
 Address: \_\_\_\_\_ Emergency Telephone Number: \_\_\_\_\_  
 City, State: \_\_\_\_\_ Contact: \_\_\_\_\_

Location: \_\_\_\_\_ Cross St.: \_\_\_\_\_

Purpose of Occupancy: \_\_\_\_\_ Beginning Date of Occupancy: \_\_\_\_\_

Type of Equipment to Occupy Area: \_\_\_\_\_ Ending Date of Occupancy: \_\_\_\_\_  
 \_\_\_\_\_ Number of Days: \_\_\_\_\_

Type of Permit: \_\_\_\_\_ Fees

- 1. Non-Excavation Occupancy Permit -----
- 2. General Roadway Excavation Occupancy permit -----
- 3. General Street Excavation (Prior to Town Resurfacing Program) Occupancy Permit -----
- 4. "Blanket" Manhole (Public Utility) Occupancy Permit -----

Pavement Fee	Fee Per Square Feet of Patch*	Square Feet of Patch	Fees
Pavement Less Than 1 Year Old -----	X	_____	= _____
Pavement Less Than~ 5 Years Old -----	X	_____	= _____
Pavement 5 to 10 Years Old -----	X	_____	= _____
Pavement Over 10 Years Old -----	X	_____	= _____

\* To be determined by the West Springfield Town Council.

Permit Application Fee 0.00

**Total All Fees** \_\_\_\_\_

Police Officer Required To Control Traffic And / Or Pedestrians Yes or No (circle one)

Number Of Traffic lanes To Be Open At All Times \_\_\_\_\_

Infrared Joint Treatment System Required On All Patches -----

Applicant is Responsible For Maintaining Any Road Patches For 2 Years -----

Construction Traffic Controls Must Conform To the most recent M U.T.C.D. Part 6 -----

Traffic Code :(A)- 2 lane, 2 way\_\_\_\_ (B) Multilane closure\_\_\_\_ (C) Multilane shift\_\_ (D) Shoulder Closure\_\_\_\_

Special Provisions -

Approved \_\_\_\_\_ Engineering Division (413) 263-3244

**See Attachment and reverse side of this application before signing!**

I have read the attachment and the reverse side of this application and hereby agree to comply strictly with the terms of this permit and indemnify the town from all loss cost or reason of such occupancy.

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

## **GENERAL SPECIFICATIONS**

The following is a summary of general requirements and responsibilities that the applicant must abide by. The appropriate sections from the Occupancy of Public Way Manual are referenced in (). Please note that all specifications set forth in the Occupancy of Public Way Manual must be complied with.

1. All persons who intend to occupy the public way for any reason must apply for and obtain a Street Occupancy Permit from the Department of Public Works. (See Section 1-B, Application for Street Occupancy Permit)
2. All public and private utilities shall be notified prior to excavation. (See Section 4-A, General Laws of The Commonwealth of Massachusetts)
3. The colored permit card and permit sheet must be posted at the job site at all times so that they are readily visible by Police or Municipal Inspectors. (See Section 1-B Application For Street Occupancy Permit)
4. Before backfilling excavations that contain pipe, conduit or any other type of structure(s) can commence, an inspection by the Department of Public Works is required. The Department of Public Works Inspector must be notified as soon as possible prior to backfilling. (See Section 1-G Backfill Inspections)
5. The backfill material shall be of good quality as determined by the inspector. (See Section 2-B, Specifications for Patching Bituminous Concrete Roadways)
6. Backfill material shall be compacted to a minimum density of ninety-five percent (95%) for the full depth of trench. (See Section 2, Town Specifications for the Repair of Various Parts of The Public Way)
7. The contractor shall be required to correct trench settlement and faulty pavement patches, for a period of two (2) years after the permanent patch is placed at the direction of the Department of Public Works and at the expense of the permittee. (See Section 2-B, Specifications for Patching Bituminous Concrete Roadways)
8. The permittee shall be required to maintain grassed areas until a substantial cover has been achieved. A substantial cover is obtained when all areas are completely covered and a vigorous growth of four (4) inches has been obtained. (See Section 2-C Grassed Areas)
9. All necessary precautions must be taken to ensure the safety of the pedestrian and motoring public, including the establishment of a pedestrian passage way should the sidewalk be affected. (See Section 1-C Continuity of Vehicular/Pedestrian Traffic)
10. The applicant is responsible for any and all traffic control and police protection. (See Section 1-D Police Officers)
11. Upon completion of any replacement of concrete sidewalk and/or roadway or driveway, the permittee shall notify the Department of Public Works to make final inspection of the construction. (See Section 1-H Final Inspection)